

# **Audit and Standards Committee**

---

**Thursday 19 December 2019 at 4.30 pm**

**To be held at the Town Hall, Pinstone  
Street, Sheffield, S1 2HH**

**The Press and Public are Welcome to Attend**

## **Membership**

---

**Councillors Sioned-Mair Richards (Chair), Simon Clement-Jones (Deputy Chair),  
Angela Argenzio, Adam Hurst, Mohammed Mahroof, Pat Midgley and Josie Paszek.**

## **Independent Co-opted Members**

**Liz Stanley.**

---

---

## **PUBLIC ACCESS TO THE MEETING**

---

The Audit and Standards Committee oversees and assesses the Council's risk management, control and corporate governance arrangements and advises the Council on the adequacy and effectiveness of these arrangements. The Committee has delegated powers to approve the Council's Statement of Accounts and consider the Annual Letter from the External Auditor.

The Committee is also responsible for promoting high standards of conduct by Councillors and co-opted members.

A copy of the agenda and reports is available on the Council's website at <http://democracy.sheffield.gov.uk>. You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday. You may not be allowed to see some reports because they contain confidential information.

Recording is allowed at meetings of the Committee under the direction of the Chair of the meeting. Please see the website or contact Democratic Services for details of the Council's protocol on audio/visual recording and photography at council meetings.

If you require any further information please contact Abby Brownsword in Democratic Services on 0114 273 5033 or email [abby.brownsword@sheffield.gov.uk](mailto:abby.brownsword@sheffield.gov.uk).

---

## **FACILITIES**

---

There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

---

**AUDIT AND STANDARDS COMMITTEE AGENDA  
19 DECEMBER 2019**

**Order of Business**

---

- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of the Press and Public**
- 4. Declarations of Interest** (Pages 1 - 4)  
Members to declare any interests they have in the business to be considered at the meeting.
- 5. Minutes of Previous Meeting** (Pages 5 - 8)  
To approve the minutes of a meeting of the Committee held on 24<sup>th</sup> October 2019
- 6. Annual Ombudsman Report Update** (Pages 9 - 34)  
Report of the Director of HR and Customer Services.
- 7. Information Governance Annual Report** (Pages 35 - 72)  
Report of the Director of Business Change and Information Solutions.
- 8. PFI Objection Report** (Pages 73 - 88)  
Report of the Head of Strategic Finance.
- 9. Outstanding Audit Reports from KPMG for the Financial Years 2016/17 and 2017/18 (Annual Audit Letter 2016/17 and 2017/18, Audit Certificate 2016/17 and 2017/18 and Annual Report on Grants and Returns 2017/18) and Audit Certificate on 2018/19 from Ernst and Young** (Pages 89 - 130)  
Report of the Head of Strategic Finance.
- 10. Outcomes of the Internal Audit Mid-Year Review of the Annual Plan** (Pages 131 - 140)  
Report of the Senior Finance Manager
- 11. Work Programme** (Pages 141 - 148)  
Report of the Director of Legal and Governance.
- 12. Dates of Future Meetings**  
To note that meetings of the Committee will be held at 5.00pm. on:-  
  
Thursday 23<sup>rd</sup> January 2020  
Thursday 20<sup>th</sup> February 2020  
Thursday 19<sup>th</sup> March 2020  
Thursday 16<sup>th</sup> April 2020  
Thursday 11<sup>th</sup> June 2020

Thursday 30<sup>th</sup> July 2020